|  |  |  |  |
| --- | --- | --- | --- |
|  | Date of receipt | Reg. No (Dnr)       | En 5:12 |
|

# Protocol of planning seminar – review of research proposal

[ ]  **Informatics** [ ]  **Health Science**

Participants

|  |  |
| --- | --- |
| PhD student      | Thesis title      |
| Present supervisors      |
| Place and date      |

Reviewer (PhD)1

|  |  |
| --- | --- |
| Name      | Academic title      |
| University, School, Department      |
| Email address      |

1 Must not be included in the supervisor group.

Research proposal and presentation2

|  |  |
| --- | --- |
| Are there any crucial shortcomings in the **work**?[ ]  Yes [ ]  No | Are there any decisive shortcomings in the **presentation**?[ ]  Yes [ ]  No |
| Should a new planning seminar be held?[ ]  Yes [ ]  No | If “Yes”, preliminary date      |

2 The review should include, but are not limited to:

Problem formulation; clarification of aims and objectives; background and significance of the research; method and research plan; expected results; the relevance of the research proposal to the subject and the area, is it well described and can be considered researchable; the doctoral student's presentation and ability to discuss the work.\*

The reviewer's comments are written under the heading "Summary comments" or attached in a separate appendix.

 ***Continued on next page***

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\* Guidelines for examination in doctoral studies

Summary comments3

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| --- |
| *NOTE! The reviewer’s comments can be attached separately – see heading Appendix*        |

3 The comments should include, but are not limited to:

Problem formulation; clarification of aims and objectives; background and significance of the research; method and research plan; expected results; the relevance of the research proposal to the subject of informatics, is it well described and can be considered researchable; the doctoral student's presentation and ability to discuss the work.\*

Signatures

|  |
| --- |
| Reviewer |
| PhD student |
| Main supervisor |

Appendices

|  |
| --- |
| The report/ research proposal shall be attached![x]  Yes |
| Written summary comments from the reviewer attached[ ]  Yes [ ]  No |
| Other appendices (if any)      |

The reviewer fills in the form, attaches any appendices and signs the form.

The main supervisor and PhD student sign the form and attach the research proposal.

The main supervisor submits the protocol (the form) and all appendices to the Registry Officer for record keeping.

*Registrator diarieför handlingarna och expedierar beslutet till följande:*

* *Berörd studierektor för utbildning på forskarnivå*
* *Doktorand*
* *Huvudhandledare*
* *phdstudies@his.se*

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\* Guidelines for examination in doctoral studies