

# Reference management

(Harvard style – one version)



- Purpose: Show your readers where you have found your material.
- Reference lists are usually found on the last pages in books and articles.
- There are several styles and versions. Consistency and clarity are the basic virtues whichever style you use!
- This Harvard overview is based on a guide from Univ. of Borås:  
<http://www.hb.se/Biblioteket/Skriva-och-referera/Guide-till-harvardssystemet/>
- See also more information about how to avoid plagiarism:  
<http://refero.lnu.se/english/>

Compiled by Krister Johannesson. Updated 2019-08-16

## Citations in the text

Refer to works by stating the author's last name and year of publication (e.g. Foster 2005). Use comma after year if you add page number/s/.

If you quote a work, use quotation marks:

Thorlund Jepsen, Seiden, Ingwersen, Björneborn and Borlund (2004) remind us that "the location and the content of Web publications are easily changed" (p. 1240).

In a Swedish text:

Thorlund Jepsen, Seiden, Ingwersen, Björneborn och Borlund (2004) påminner oss om att "the location and the content of Web publications are easily changed" (s. 1240).

Several authors (not more than five), the first citation in the text:

Thorlund Jepsen, Seiden, Ingwersen, Björneborn and Borlund (2004) [or] (Thorlund Jepsen, Seiden, Ingwersen, Björneborn & Borlund 2004)

If the authors are three or fewer, always write all of them in every citation. If there are four or five authors, use et al. in the second and following citation/s/ in the text:

Thorlund Jepsen et al. (2004) [or] (Thorlund Jepsen et al. 2004)

If the authors are more than five, write only the first author followed by et al. in the first citation as well as the following. Include all the authors in the reference list.

## Book references

Davies, Studer and Warren (2006) and Friberg (2012) have edited books (anthologies). Dawson (2005) and Zobel (2004) have written books.

... (Davies, Studer & Warren 2006; Dawson 2005; Friberg 2012; Zobel 2004)

Davies, J., Studer, R. & Warren, P. (eds.) (2006). *Semantic web technologies: Trends and research in ontology-based systems*. Chichester: Wiley.

Dawson, C. W. (2005). *Projects in computing and information systems: A student's guide*. Harlow: Addison Wesley.

Friberg, F. (ed.) (2012). *Dags för uppsats: Vägledning för litteraturbaserade examensarbeten*. 2. ed., Lund: Studentlitteratur.

Zobel, J. (2004). *Writing for computer science*. 2. ed., New York: Springer.

In Swedish: red. instead of ed./eds.; uppl. (e.g. 2. uppl.) instead of ed.

## Chapters and articles in edited books

Foster (2005) ...

... (Foster 2005)

Foster, A. (2005). Nonlinear information seeking. In Fisher, K. E., Erdelez, S. & McKechnie, L. (eds.) *Theories of information behavior* (ASIST Monograph Series). Medford, N.J.: Information Today, pp. 254-258.

In a Swedish text (“I”, not “In”; “s./ss.”, not “p./pp.”):

Foster, A. (2005). Nonlinear information seeking. I Fisher, K. E., Erdelez, S. & McKechnie, L. (eds.) *Theories of information behavior* (ASIST Monograph Series). Medford, N.J.: Information Today, ss. 254-258.

## Conference papers

Jeyakumar and Shanmugavelayutham (2011) ...

... (Jeyakumar & Shanmugavelayutham 2011)

Jeyakumar, G. & Shanmugavelayutham, C. (2011). Empirical measurements on the convergence nature of differential evolution variants. In Meghanathan, N., Kaushik, B. K. & Nagamalai, D. (eds.) *Advances in Computer Science and Information Technology: First International Conference on Computer Science and Information Technology, CCSIT 2011, Bangalore, India, January 2-4, 2011: Proceedings, Part I* (Communications in Computer and Information Science 131). Berlin: Springer, pp. 472-480. doi:10.1007/978-3-642-17857-3\_46

If you write in Swedish, use ss. instead of pp. and I instead of In. In this case, the conference paper has been published in book form (cf chapters and articles in edited books). See also:

<http://www.hb.se/Biblioteket/Skriva-och-referera/Guide-till-Harvardsystemet/Bocker-artiklar-rapporter/Konferenspublikationer/>  
(Högskolan i Borås)

## Journal article references

Thorlund Jepsen, Seiden, Ingwersen, Björneborn and Borlund (2004) have written an article. Thorlund Jepsen et al. are more than three authors.

... (Thorlund Jepsen, Seiden, Ingwersen, Björneborn & Borlund 2004) ...  
(Thorlund Jepsen et al. 2004)

Thorlund Jepsen, E., Seiden, P., Ingwersen, P., Björneborn, L. & Borlund, P. (2004). Characteristics of scientific Web publications: Preliminary data gathering and analysis. *Journal of the American Society for Information Science and Technology*, 55(14), pp. 1239-1249. doi:10.1002/asi.20079

If you write in Swedish, use ss. instead of pp.

## Electronic journal articles

Virkus (2003) ...

... (Virkus 2003)

Virkus, S. (2003). Information literacy in Europe: A literature review. *Information Research*, 8(4). <http://informationr.net/ir/8-4/paper159.html>

In this case, there is no digital object identifier (DOI).

## Newspaper articles

Harris (2015)...  
... (Harris 2015)

Harris, M. (2015). When a robot car makes a mistake, a human always gets the ticket. *The Guardian*, 14 November.  
<http://www.theguardian.com/technology/2015/nov/14/when-a-robot-car-makes-a-mistake-a-human-always-gets-the-ticket>

Add a URL in the reference in the reference list as in the example above if you have used the electronic version. See also:

<http://www.hb.se/Biblioteket/Skriva-och-referera/Guide-till-Harvardssystemet/Bocker-artiklar-rapporter/Tidningsartiklar/>  
(Högskolan i Borås)

## Reports

In a Swedish text:

Hersaeus och Svahn (2011) ...  
... (Hersaeus & Svahn 2011)

Hersaeus, E. & Svahn, R. (2011). *Att införa IPv6 - internetprotokoll version 6: En praktisk vägledning* (PTS-ER 2011:18). Stockholm: Post- och telestyrelsen.  
[http://www.pts.se/upload/Rapporter/Internet/2011/Att\\_införa\\_internetprotokollet\\_IPv6\\_2011-11-16\\_.pdf](http://www.pts.se/upload/Rapporter/Internet/2011/Att_införa_internetprotokollet_IPv6_2011-11-16_.pdf)

The title of the series has been added after the title of the report.

## Theses

In a Swedish text:

Rosman och Fag (2013) ...  
... (Rosman & Fag 2013)

Rosman, A. & Fag, A. (2013). *Ökat kvarboende genom ett modifierat basutformningsprogram: En fallstudie av basutformningsprogrammet i Jönköpings kommun*. Kandidatuppsats, Tekniska Högskolan, JTH, Byggnadsteknik. Jönköping: Högskolan i Jönköping.  
<http://urn.kb.se/resolve?urn=urn:nbn:se:hj:diva-21544>

## Legislation

Swedish legislation is included in Svensk författningssamling, SFS. Use this abbreviation and number in the text, or the name of the law or its abbreviation. Add a reference in the reference list (optional; ask e.g. your supervisor). Electronic versions are treated the same way.

...(SFS 1998:204) ... [or:] ... PUL (SFS 1998:204) ...

SFS 1998:204. *Personuppgiftslag*. Stockholm: Justitiedepartementet.

[or:]

*Personuppgiftslag (PUL) 1998:204*. Stockholm: Justitiedepartementet.

See also:

<http://www.hb.se/Biblioteket/Skriva-och-referera/Guide-till-Harvardsystemet/Lagar-publikationer-fran-myndigheter-organisationer-foretag/Svenska-lagar-och-forordningar/> (Högskolan i Borås)

## Web pages

Municipalities with IPv6 (2014) ...  
... (Municipalities with IPv6 2014)

*Municipalities with IPv6* (2014).  
<http://www.kommunermedipv6.se/kipv6/> [2014-05-21]

In this case, no author has been identified. Add the date when you accessed the page if it is not unlikely that the page will be updated in the future.

## Weblogs

Bonwick (2006) ...  
... (Bonwick 2006)

Bonwick, J. (2006). You say zeta, I say zetta. *Jeff Bonwick's blog* [blog], May 3.  
[https://blogs.oracle.com/bonwick/en\\_US/entry/you\\_say\\_zeta\\_i\\_say](https://blogs.oracle.com/bonwick/en_US/entry/you_say_zeta_i_say) [2015-02-16]

In a Swedish text: ... [blogg], 3 maj. [https://](https://...) ...

## Software

Skiljan (2013) ...  
... (Skiljan 2013)

Skiljan, I. (2013). *IrfanView* (Version 4.36) [computer software].  
Available: <http://www.irfanview.com/>

In a Swedish text:

Skiljan, I. (2013). *IrfanView* (Version 4.36) [programvara].  
Tillgänglig: <http://www.irfanview.com/>

## Movie clips

Learn how to use IrfanView and explore its features (2009) ...  
... (Learn how to use IrfanView and explore its features 2009) ...

*Learn how to use IrfanView and explore its features* (2009)  
[video]. Toronto: Butterscotch.  
<http://www.youtube.com/watch?v=vsfEY4lpDxc> [2013-12-04]

In this case, there is no "author"/personal creator.



## Unpublished PowerPoint presentation

Fischer (2013) ...  
... (Fischer 2013) ...

Fischer, T. (2013). *Ethics, management, and human resources* [PowerPoint presentation]. Skövde: Högskolan i Skövde.

In a Swedish text:

Fischer, T. (2013). *Ethics, management, and human resources* [PowerPoint-presentation]. Skövde: Högskolan i Skövde.

## Personal communication

Personal communications are only cited in the text. This includes recollections and personal notes from lectures, where there is no written (e.g. PPT) presentation available to support the citation. Ask the person in question for permission before you cite.

In a lecture, Doe<sup>1</sup> says ...

<sup>1</sup> John Doe, Senior Lecturer in Computer Science, lecture November 14, 2013.