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|  | Date of receipt | Reg. No (Dnr)       | En 5:13 |
|

# Protocol of half-time seminar – review of thesis proposal

[ ]  **Informatics** [ ]  **Health Science**

Participants

|  |  |
| --- | --- |
| PhD student      | Thesis title      |
| Present supervisors      |
| Place and date      |

External reviewer (PhD, senior researcher, no connection to the University of Skövde)1

|  |  |
| --- | --- |
| Name      | Academic title      |
| University, School, Department      |
| Email address      |

1 In exceptional cases, the external reviewer may be employed at the University of Skövde, but must in that case be active at another School to avoid conflict of interest.

Thesis proposal and presentation2

|  |  |
| --- | --- |
| Are there any crucial shortcomings in the **work**?[ ]  Yes [ ]  No | Are there any decisive shortcomings in the **presentation**?[ ]  Yes [ ]  No |
| Should a new half-time seminar be held?[ ]  Yes [ ]  No | If “Yes”, preliminary date      |

2 The review should include, but are not limited to:

Research results achieved so far; published material and planned scripts; draft introductory parts of the thesis; started analysis; planning of remaining work; the doctoral student’s presentation and ability to discuss the work.\*

The aim of the seminar is to give the doctoral student constructive views on the results achieved and recommendations on what remains to be done so that the doctoral studies can be completed within the planned time frame.\*

The reviewer's comments are written under the heading "Summary comments" or attached in a separate appendix.

 ***Continued on next page***

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\* Guidelines for examination in doctoral studies

Summary comments3

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| --- |
| NOTE! The reviewer’s comments can be attached separately – see heading Appendix        |

3 The comments should include, but are not limited to:

Research results achieved so far; published material and planned scripts; draft introductory parts of the thesis; started analysis; planning of remaining work; the doctoral student’s presentation and ability to discuss the work.\*

The aim of the seminar is to give the doctoral student constructive views on the results achieved and recommendations on what remains to be done so that the doctoral studies can be completed within the planned time frame.\*

Signatures

|  |
| --- |
| External reviewer |
| PhD student |
| Main supervisor |

Appendices

|  |
| --- |
| The report/ thesis proposal shall be attached![x]  Yes |
| Written summary comments from the reviewer attached[ ]  Yes [ ]  No |
| Other appendices (if any)      |

The external reviewer fills in the form, attaches any appendices and signs the form.

The main supervisor and PhD student sign the form and attach the thesis proposal.

The main supervisor submits the protocol (the form) and all appendices to the Registry Officer for record keeping.

*Registrator diarieför handlingarna och expedierar beslutet till följande:*

* *Berörd studierektor för utbildning på forskarnivå*
* *Doktorand*
* *Huvudhandledare*
* *phdstudies@his.se*

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\* Guidelines for examination in doctoral studies