|  |  |  |  |
| --- | --- | --- | --- |
|  | Date of receipt | Reg. No (Dnr):       | En 5:8 |
|

# Notification of interruption of doctoral studies

[ ]  **Informatics** [ ]  **Health Science**

***The form is sent to*** *the relevant Director of PhD studies*

PhD student (all information is required)

|  |  |
| --- | --- |
| Personal identity number (yyyymmdd-xxxx)      | PhD student’s Reg. No (**FS 20XX/X** - *is indicated on the admission decision*)      |
| First and surname      | Email address      |
| School (’institution’) and Office (‘avdelning’)      | Head of Division (’avdelningschef’) name and Email address      |

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| --- |
|  |

**Date of interruption of doctoral studies (deregistration in Ladok)**

|  |
| --- |
| (year-month-day)      |
| Reasons for interruption (voluntary)      |

**I hereby notify that I have interrupted my doctoral studies and therefore request to be deregistered from the education.**

**I am aware of that I, in order to become a PhD student again, must apply for admission to doctoral studies again.**

**PhD student, signature**

|  |  |
| --- | --- |
| Date      | Signature      |

Main supervisor, signature

|  |  |  |
| --- | --- | --- |
| Date      | Signature | Email address |

**The Director of PhD studies has hereby taken note of the decision of the PhD student.**

Director of PhD Studies, signature

|  |  |  |
| --- | --- | --- |
| Date      | Signature | Email address |

**Information**

Notification of interruption of doctoral studies can only take place during ongoing education and must be reported to the University before the actual interruption takes place. If you have not entered a date for interruption on the form, the incoming date is counted as the interruption date unless the end date of the education has been passed.

Interruption of doctoral studies mean that you are deleted from current participant lists, address lists etc. from interruption date. An interruption is also reported in the computer-based student register (LADOK) for each ongoing doctoral course.

Note! A registration of interruption of studies is a definite stance to discontinue an education - thesis, reviews, assignments, etc. are not possible to complete after the interruption date.

**Completed credits points**The credits points that you have passed during your PhD studies are not affected and remain in LADOK. If you start the same doctoral studies again or some other higher education, the credits may be transferred. Decisions on credit transfer are made by the university concerned.

**Handling of the form**:

The notification of interruption of doctoral studies is submitted completed and signed to the Director of PhD studies.

The original is subsequently submitted to the Registrar for registering.

*Registrator expedierar (mailar) beslutet till följande:*

* *phdstudies@his.se* *för avregistrering i Ladok*
* *Berörd avdelningschef*
* *Huvudhandledare*
* *Doktorand*

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| --- | --- |
|  |  |